

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
March 13, 2019

The Genoa Town Advisory Board held a public meeting on March 13, 2019 beginning at 6:30 PM, Genoa Town Meeting Room, 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Steve Shively. Present were board members Gordon Pasley, Linda Birdwell, Patricia Eckman, Steve Shively, and Brian Crowe. Also present was Town Manager JT Chevallier.

Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as **Exhibit A**.

Pledge of Allegiance was led by Member Gordon Pasley.

PUBLIC COMMENT

No public comment

APPROVAL OF AGENDA

Member Eckman moved to approve the agenda; motion seconded by Vice-Chair Birdwell and passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Member Crowe moved to approve the minutes of the February 6, 2019 meeting; motion seconded by Member Eckman and passed unanimously.

CONSENT CALENDAR FOR POSSIBLE ACTION

Agenda Item No. 2:

Discussion to approve the February 2019 financial report including claims paid.

Vice-Chair Birdwell moved to approve the consent calendar item; motion seconded by Member Pasley and passed unanimously.

ADMINISTRATIVE AGENDA

Agenda Item No. 3:

Review and discussion to approve poster designs for the 2019 Candy Dance

As requested by the Board at the February 6, 2019 Genoa Town Advisory Board meeting, Debrine Smedley presented to the Board her design concept for the 2019 Centennial Genoa Candy Dance poster. She presented a full size 18" by 24" sketch along with a smaller color mock-up of the design. As requested by the Board, the design features the images of Lillian Virgin Finnegan, the Pink House, and an historic street light along with the 100-year logo celebrating the centennial of the Genoa Candy Dance. Upon approval from the Board her next step will be to begin work on the oil on canvas painting to be used for the poster. Further details

of the poster design were discussed, and the finished painting will hopefully be completed to be presented at the next Board meeting.

Under Public Comment Elaine Shively thanked Debrine Smedley for all the work she has done for the Centennial Candy Dance “Lillian” Statue Project and in taking on the poster design. There was additional discussion of possible merchandising to tie into the 100-year celebration as well as a discussion of the original artwork being created for the poster and copyright for the design.

Vice-Chair Birdwell moved to accept the proposed design as presented; motion seconded by Member Eckman and passed unanimously.

Agenda items No. 4:

Discussion and update on the Centennial Candy Dance “Lillian” Statue Project including discussion on installation and any ongoing updates as needed

Debrine Smedley presented an update on the Statue Project. The medallion minting event is to take place April 11th at 4 PM at the Carson City Mint, and RSVP for the event is still being accepted. The sculpture and bas relief are entering final stages and are on time for the unveiling scheduled for August 16th. Site preparations continue with permits being acquired and, weather permitting, groundbreaking to begin on the site. Further details regarding the August 16th unveiling will be forthcoming.

Chair Shively asked if the price of the RSVP for the event included the cost of the coin and was told it does.

Vice-Chair Birdwell moved to accept the update; motion seconded by Member Eckman and passed unanimously.

Agenda Item No. 5:

Discussion and appointment of Candy Dance Committee Chairs for the 2019 Candy Dance

Town Manager JT Chevallier reviewed the Chairs from the previous year’s Candy Dance Committees and discussed reaching out to the various individuals to verify their willingness to participate for the 2019 event. There was also a discussion of creating a merchandising committee possibly with Vice-Chair Birdwell serving as the committee’s Chair to liaise with businesses and coordinate with the Town Manager.

Under Public Comment Debrine Smedley mentioned there had been a lot of inquiry about the possibility of Candy Dance t-shirts being available for sale prior to the event. Elaine Shively commented that any merchandise created could be advertised for the Town in the Genoa Connection Summer and Fall editions. Vice-Chair Birdwell discussed the need to work out details for how any merchandise would be put up for sale. June DeTurk discussed the Candy Dance poster in relation to the 1919 Society tables at the Dinner Dance.

Member Pasley moved to accept the update from Town Manager JT Chevallier; motion seconded by Chair Shively and passed unanimously.

Agenda Item No. 6:

Discussion and update from Chairman Shively on RDA1 and meeting with Commissioner Penzel

Chair Shively provided an update on his meeting with Commissioner Penzel and Melissa Blosser to discuss the proposed projects that the Town will be looking to present to the Board of County Commissioners, stating the result was positive and Commissioner Penzel thought the proposals were solid and he would champion them. Commissioner Penzel also mentioned he believed the microwave backhaul could possibly be eligible for funds from the IT budget if it did not get approved for the RDA1 money. The Town is now waiting to hear back on the findings for projects from Lisa Granahan and Town Manager JT Chevallier will update on those when available.

There was discussion of Chair Shively and Town Manager JT Chevallier attending the Board of County Commissioners meeting when it is time for proposals to be considered to speak on behalf of the Town, and any other members of the Board or Town residents wishing to attend and support the projects are encouraged. Further updates on developments with the process, including on the Vista Grande Project will be forthcoming. The Board further discussed the Vista Grande Project and expressed a desire to keep updates on the progress of the RDA1 funds and project information as a regular item on the monthly agendas as it progresses.

Member Eckman moved to accept the update; motion seconded by Vice-Chair Birdwell and passed unanimously.

Agenda Item No. 7:

Discussion to approve, approve with modification or deny the purchase and planting of a tree on the Campbell property of the Mormon Station State Historic Park and a tree in the Genoa Town Park as part of the 2019 Arbor Day Celebration. Estimated cost for both trees and planting not to exceed \$1200

Town Manager JT Chevallier provided an update on the progress thus far in planning for the Town of Genoa's Arbor Day celebration for April 26, 2019. Further details including location of tree planting and an item to approve funds for education outreach for the event will be forthcoming at the April board meeting.

The Board discussed their support of the event and encouraged attendance for the event.

Vice-Chair Birdwell moved to permit the purchase and planting of the trees not to exceed \$1200; motion second by Member Eckman and passed unanimously.

Agenda Item No. 8:

Discussion to approve and schedule a special Genoa Town Advisory Board Meeting in March to review and revise the Town budget for Fiscal Year 2019/2020

Town Manager JT Chevallier provided an update on the status of the Fiscal Year 2019/2020 budgeting process including next steps to be undertaken by the Town. There was a discussion of the idea of adding a review of the budget as an item for the April board meeting as well as the possibility of holding a special meeting for review of the budget and what format such a meeting might take.

Vice-Chair Birdwell moved to schedule a Special Meeting of the Genoa Town Advisory Board on April 10th at 10 AM to review the Fiscal Year 2019/2020 Town budget; motion seconded by Member Pasley and passed unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Agenda Item No. 9:

Discussion on Town Manager’s monthly report.

Town Manager JT Chevallier provided an update on his progress in on-boarding to his new position, including his various meetings with agency partners, fellow Town managers, and Town service contractors. He discussed upcoming Town events, including the St. Patrick’s Day Potluck and Arbor Day planning as well as his plans to meet with numerous individuals related to Candy Dance planning, touched on outstanding items such as the progress of the Annexation and items relating to the Town that had come before the Board of County Commissioners, noting that he plans to continue to keep an eye on any items that may come before the BOCC relating to the Town and provide updates as necessary. Finally he discussed various Town facility and maintenance issues that have arisen and may need to be further addressed.

Under Public Comment Melissa Blosser thanked the Board for her time serving as the Interim Town Manager for Genoa.

During Board Comment Member Eckman discussed a recommendation for a location for the Arbor Day tree planting and Member Pasley formally welcomed Mr. Chevallier and again thanked Debrine Smedley for her work.

Vice-Chair Birdwell moved to accept the Town Manager’s report; motion seconded by Member Eckman and passed unanimously.

Agenda Item No. 10:

Discussion on Board Members comments, activities and liaison committee reports.

Chair Shively welcomed Mr. Chevallier and thanked Melissa Blosser for her work while serving as the Interim Town Manager.

PUBLIC COMMENT

No public comment

ADJOURNMENT

Vice-Chair Birdwell moved to adjourn the meeting at 7:45 PM; motion seconded by Member Eckman and passed unanimously.

Minutes prepared by:
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Office Assistant, Town of Genoa

