

GENOA TOWN ADVISORY BOARD
Regular Meeting Minutes
August 1, 2018

The Genoa Town Advisory Board held a public meeting on August 1, 2018 beginning at 6:34PM, Genoa Town Meeting Room, 2289 Main St., Genoa, Nevada.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE TO THE FLAG

The meeting was called to order by Chair Tim DeTurk. Present were board members Linda Birdwell, Tim DeTurk, Greg Pace and Steve Shively. Member Patricia Eckman was absent; all votes will reflect this fact. Also present was Town Manager, Philip Ritger.

Members of the public were asked to sign in, and the sign in sheet is attached to the original minutes as **Exhibit A**.

Pledge of Allegiance was led by member Greg Pace.

PUBLIC COMMENT

This portion of the meeting was open to the public to speak on any topic not on today's agenda. Sue Knight thanked the town for park and landscape work that had been completed since the last meeting. No other public comment.

APPROVAL OF AGENDA

Member Birdwell moves to approve the agenda; motion seconded by member Shively and passed 4-0.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Member Birdwell moves to approve the July 11th minutes; motion seconded by member DeTurk and passed 3-0 with one abstention. Member Pace abstained since he was not in attendance at the July meeting..

CONSENT CALENDAR FOR POSSIBLE ACTION

Agenda Item No. 2:

Approve the July 2018 financial report including claims paid.

Agenda item No. 3:

Approve closing of Mill and Nixon Streets during the annual Genoa Candy Dance beginning on Friday, September 28 at 7AM through Sunday, September 30 at 7PM.

Member Shively moved to approve consent calendar; motion seconded by member Birdwell and passed 4-0.

ADMINISTRATIVE AGENDA

Agenda Item No. 4:

Discussion and update on the Centennial Candy Dance “Lillian” Statue Project.

Debrine Smedley provided an update on the commemorative bronze medallions which were available for sale at \$20 each. She also presented an update on the limited edition commemorative “Silver” medallion that will be struck at the historic Carson Mint in Carson City. They are planning a special event at the Mint for the initial striking of the medallions. The site plans have been completed with only one present concern related to a fiber optic cable. They will be pot-holing the site to confirm whether there are any other issues. The statue base has been modified to be a solid black granite base. This change will allow the base to be a surface mounted structure without an deep underground footings required which will aid in any underground utility concerns.

Member Shively moved to accept the project update; motion seconded by member Birdwell and passed 4-0.

Agenda item No. 5:

Presentation and discussion to approve, deny or approve with modifications a living history / Chautauqua performance “Cobweb Palace Productions Presents: Lizzie Borden Took an Axe...Or Did She?” as an entertainment based fundraiser for Genoa to be held on the weekend of February 22 – 24, 2019. Presentation by Kim Harris and Lisa Bommarito.

Kim Harris and Lisa Bommarito provided a spirited presentation on their proposed living history performance / fundraiser for the town. The dates and performance times for the event were acknowledged by the board (February 22nd through 24th). The board also acknowledged they would be willing to waive any facility use fees for this production and assume the management of the non-host bar for the event.

Member Pace moved to accept proposal from CobwebPalace Productions for the February 2019 production; motion seconded by member Shively and passed 4-0.

Agenda Item No. 6:

Discussion to review and recommend to Douglas County to approve, approve with conditions, or deny the proposed ordinance change (DA 18-023) to incorporate Vacation Home Rentals into Douglas County Code, Title 20. The proposed amendments include: clarifying that Vacation Home Rentals are only allowed within the Tahoe Township; increased penalties; changes to the appeal process and permitting standards; and, defining violations as a specific public nuisance.

Mimi Moss, Community Development Director, presented the proposed changes being sent to the board of commissioners by the Douglas County planning commission for consideration. The planning commission’s proposal eliminated Vacation Home Rentals from the East Fork Township (Carson Valley) and retained the existing Tahoe Township area with code changes to increase penalties and strengthen the permit requirements. Mimi also clarified for the board questions regarding revenue sharing and future involvement in the permitting process if the commissioners still wanted the East Fork Township included.

The distribution of the transient occupancy tax is defined by statute in the NRS and incorporated into Douglas County Code. The tax is essentially distributed to the Carson Valley Visitors Authority and Nevada Division of Tourism for the promotion of tourism within the State and

County. The question of whether the Town of Genoa can be involved in the future permitting process for petitioners within the Genoa Community area is no longer relevant since the proposed ordinance does not include the East Fork Township. If the Douglas County Board of Commissioners was to request that East Fork Township be included in the code change this topic would be revisited by all of the towns and GID's within the East Fork Township.

Member Shively moved to recommend approval of the planning commission's proposed ordinance changes to Title 20 for Vacation Home Rentals in the Tahoe Township; motion seconded by member Pace and passed 4-0.

Agenda Item No. 7: Not for possible action.
Discussion on Town Manager's monthly report.

- 1) Park and Landscape Maintenance: I met with Daniel Portillo to review special project needs outside the routine weekly park lawn and church lawn maintenance.
 - a) Top on the priority list was to repair / replace sprinkler heads and add new sprinkler head location in the town park to correct the dead grass areas. I have noticed a significant improvement in the health of the lawn since this work began.
 - b) The second priority was pruning of shrubs, berry bushes and tree limbs in the town park. It is unfortunate that someone took it upon themselves to prune the shrub near the west entrance of the park. The cosmetic damage to the shrub required Daniel to substantially cut back the bush to correct the situation.
 - c) The last area of concern is the planter beds along Main Street. They will start pruning these back from the walkways in a way that still allows for a natural look. They will not be topping or shaping the plants.
- 2) Weed Control: Mike Jessup, Sierra Shadows HOA, contacted the town after their annual meeting a few weeks ago to see if the town could spray their gravel easement along Kinsey Way for puncture vine and other noxious weeds. The County Weed Control department is currently understaffed and could not provide this service. I found an independent contractor, C&S Weed Control, and confirm with the County that they could do the work. Last Friday, they treated all of the Sierra Shadows area, the town park, the dirt parking area along Nixon and parking area north of Fifth Street with a combination weed and pre-emergent treatment. Total cost was \$500.
- 3) Flash-flooding: The intense rain the town experience on Saturday, July 14th brought a significant amount of silt and sand out of the canyons and into the drainage boxes and onto the roads. I contacted the County Road department and was able to get them out on Monday afternoon and Tuesday with the hydro-Vac to clean the culverts and drainage boxes. We were anticipating another round of storms that week and I knew the system would not handle more water. Also meeting with John Lufrano, Indian Hills GID, to see if their street sweeping equipment could be used on the Vista Trail.
- 4) Parking Complaints: Sgt. Ron Elges was informed from the DA that according to Douglas County Public Works Mill Street in Genoa is not a County owned/maintained road, but is maintained by the Town of Genoa. There is no parking ordinance for the Town of Genoa that I am aware of. If the Town wants to control parking on Mill Street, my recommendation is for the Town to propose a parking ordinance to the County Commission for possible adoption. For the record, Town of Minden, Oliver Park GID and Round Hill GID are the only entities in the County with specific parking ordinances. This would imply that DCSO has not

parking jurisdiction in Gardnerville, Gardnerville Ranchos GID, Indian Hills GID along with Genoa to name a few.

- 5) Have a meeting scheduled with Captain Dan Coverley and DA Zach Wadle to review traffic and parking control issues in town. If the parking situation on Mill Street presents a public safety issue (e.g. lack of resident/emergency vehicle ingress & egress), I believe DCSSO could require removal of the problematic parked cars. In the long term, however, I think the recommendation will be for Genoa to enact a parking ordinance for the Town to address these issues.
- 6) The summer “Concert on the Green” series continues a week from this Sunday on August 12th at 5:00 pm with The Connor Party. They perform authentic, original and classic rock & blues. Thanks to Andrea Anderson, June DeTurk, Lynn Spier and Chris Ritger for co-chairing this committee and putting on a great series this summer.
- 7) I am pleased to announce the 2017 Genoa Candy Dance committee:
Dee Dykes, Candy; Andrea Andersson, Dinner Dance; Roger and Alison Grey, Vendor Hosts and Volunteers; Lynn Spier & Chris Ritger, Vendor Jury; Sher Hutchings, Finance; June DeTurk, Sponsorship; Chris Ritger, Vendor Ice.
- 8) Dinner Dance tickets will go on sale August 10th – 1919 Society, \$52 and general admission Adult, \$32. The caterer for this year is Carson City BBQ and music is by Ike & Martin. We will work with TIX again this year to create a venue seating chart so patrons will be able to go online and purchase tickets and reserve a “specific” table.

Agenda Item No. 8: Not for possible action.

Discussion on Board Members comments, activities and liaison committee reports.

Member DeTurk mentioned that there was a recommendation that the HWY 395 Covered Wagon monument have a protective water repellant applied before winter.

Member Pace mentioned that he had heard that David Walley’s resort has been sold to a division of Holiday Inn. He also asked about the future use of the La Ferme property for parking when it transfers ownership to the Pink House.

PUBLIC COMMENT

June DeTurk wanted to thank the Peter and Marion Thieriot, the new owners of the Orchard House, for hosting the FOG social event.

ADJOURNMENT

Member Birdwell moves to adjourn the meeting at 8:12PM; motion seconded by member Shively and passed 4-0.

Minutes prepared by:

Philip Ritger
Town of Genoa

