

**Genoa Town Advisory Board
Regular Meeting Minutes August 4, 2009**

MEMBERS PRESENT

Chair Brian Williams, Member Greg Pace, Member Karen Holmes and Member Jenn King. Clerk Dave Whitgob was absent. Also present was Town Manager, Sheryl Gonzales.

CALL TO ORDER

Chair Williams called the meeting to order at 7:01 P.M.

PLEDGE TO ALLEGIANCE

The Pledge of Allegiance was led by Betty Bourne.

APPROVAL OF AGENDA

Action Item

Member Pace moved to approve the agenda. Motion seconded by Member Holmes and passed unanimously.

APPROVAL OF MINUTES

Action Item

Member Holmes noted a correction to the Minutes of July 7, 2009 on page 1, Approval of Minutes. Member Holmes moved to approve the minutes of the Special Meeting of May 19, 2009. Motion was seconded by Clerk Whitgob.

Member Holmes moved to approve the Minutes of the Regular Meeting of July 7, 2009, as corrected. Motion seconded by Member Pace and passed unanimously.

PUBLIC COMMENTS

Resident Lynn Bowersock thanked the Board members for their participation at the greeter's booth on weekends. Ms. Bowersock also gave the members their schedule for August.

Resident Sue Knight announced that another concert has been added on September 6th, Labor Day weekend. The Trey Stone Band will be performing and is being sponsored by many of the Genoa businesses. This band is well-known throughout the area.

ANNOUNCEMENTS AND CORRESPONDENCE:

1. Sheryl Gonzales gave a Town Manager's report:

Town Hall

- Exterior painting is being completed. The un-used door on the front of the Town Hall has been removed and replaced with siding, and will be painted. The outside of the Town Hall will be accented with green trim and the sign is being re-done.
- Trees were trimmed around the building to allow for painting.
- Estimates are being finalized to redo the foundation of the Town Hall. Animals have created holes in the duct work under the Town Hall, which will need to be addressed.

Church

- Final estimates are being submitted to redo the Church foundation which was approved in the last budget. We have \$40,000 right now, part of which was given to us by the County. We hope the estimates will come in under that so we would be able to do some exterior repairs and paint the Church.

Carson Street Drainage Project

- A full report will be given next month, everything is still in progress.
- Letters requesting easements are being distributed.
- Funding is being finalized for the project. It will come from either County ARRA funds or from the grant process.
- Plans have been submitted to the County for approval.

Cowboy Poetry and Music Festival

- The Steering Committee has been formed and has met two times. Sub-committees are being formed and include:
 - Programming
 - Education
 - Marketing/Publicity
 - Ticket/Registration

These sub-committees are being over-seen by Carson Valley Arts Council.

The Town of Genoa will over-see the following sub-committees:

Finance, Logistics, Visual Arts, Food Concessions

The Finance Committee met with Claudette Springmeyer to begin plans on how to manage the funds with the two agencies. This will be finalized before the GTAB September meeting.

Facility inventory is being completed for locations/venues for entertainment and workshops in the Town. The first program committee is meeting this week.

Events

- Kitty DeSocio will report on the July 4th Barbeque.
- Garage Sale – we had 38 participants. We did not have as big a turnout as previous years even though we had the same level of publicity as in the past.
- Concert in the Park - Thank you to Sue Knight and the group, Foothill Road. It was very well attended.

Upcoming Events

- Old Time Music Festival – August 15th, noon to 6PM. The bands performing are: Hot 2 plus 1, the Mad Cow String Band, Quake City Jug Band, and Country Valley Jug Stompers. Great work by the committee. Banners have been distributed throughout different locations.

- Friends with You Band – this is not a Town sponsored event, however it may be an event everyone would be interested in. It is sponsored by the Carson Valley Arts Council, underwritten by Tahoe Ridge Winery.

CONSENT CALENDAR

Member Pace moved to approve the Consent Calendar. Motion seconded by Member Holmes. Motion passed unanimously.

2. Approve the Comptroller's Report/Budget Performance Report for June 2009.

ADMINISTRATIVE AGENDA

3. Discussion and possible action regarding Resolution No. 2009R-001 authorizing payment of \$2,000 to the Sierra Philharmonic League for financial assistance to be utilized for the 2009 July 4th Pops in the Park.

Sheryl Gonzales stated on June 2nd the Board approved the request of the Sierra Philharmonic League for financial assistance for the 2009 July 4th Pops in the Park. This is the 9th year the Town has given this grant. This resolution is a result of that request and approval.

There was discussion regarding a possible increase in the amount of the grant next year.

Member King moved to approve Resolution No. 2009R-001 authorizing payment of \$2,000 to the Sierra Philharmonic League and to revisit the issue of increasing the amount in 2010. Motion seconded by Member Holmes. Motion passed unanimously.

4. Discussion and possible action regarding Resolution No. 2009R-002 authorizing payment of \$500 to the Douglas County Historical Society which will be utilized for a ramp for the Genoa Courthouse Museum.

Sheryl Gonzales said on June 2nd the Board reviewed and approved a request from the Douglas County Historical Society for a grant to be utilized for a ramp for the Genoa Courthouse Museum. This resolution is a result of that request and approval. Ms. Gonzales said the funds will instead be used for operational costs.

Member Pace moved to approve Resolution No. 2009R-002 authorizing payment of \$500 to Douglas County Historical Society and in 2010 to look at possibly raising the amount. Motion seconded by Member King. Motion passed unanimously.

5. Update from Kitty DeSocio regarding the Genoa July 4th Barbeque.

Kitty DeSocio, Chair of the July 4th Barbeque, reported on the event. Approximately 300 chicken dinners were sold. Fourteen volunteers worked 154 hours and it was a very successful

event and a lot of fun. The event netted \$1,500. Ms. DeSocio suggested possibly raising prices next year.

Residents Marian Vassar and Sue Knight both congratulated the Chair and the committee on the success of the event.

6. Discussion and possible action to augment the Town's budget by \$50,000 into revenue account #620-000-331-135 Distribution from County, and expenditure augmentations to account #620-931-521-100 Professional Services by \$15,000 to be utilized for grant writing services, account #620-031-550-062 Cowboy Poetry and Music Festival by \$15,000 for the 1st Annual Genoa Cowboy Poetry and Music Festival and account #624-934-562-000 Capital Projects by \$20,000 for the church building foundation.

Sheryl Gonzales said this agenda item is to receive the \$50,000 funds from the County. She explained the \$50,000 will go into a new revenue account. Expenditure accounts set up are Professional Services - \$15,000; Cowboy Poetry and Music Festival - \$15,000; and Capital Projects - \$20,000 for the Church foundation.

Resident Sue Knight said the recreation events committee is struggling and she would like to see some of these funds put towards the expansion of the Old Time Music Festival.

There was discussion regarding the three activities that are receiving funds. Ms. Gonzales said funds for the Old Time Music Festival might come through grants that are received. This would be through grant writing and marketing under Professional Services. Ms. Gonzales said the proposed programs and services have gone through a lengthy process and have been approved by the Town Board.

Ms. Knight said she hoped next year there would be funds to help support the Old Time Music Festival. Sheryl Gonzales felt the grant writing funds received this year could be used to promote the recreation events.

Member Pace moved to approve the augmentation of the Town's budget as proposed. Motion seconded by Member King. Motion passed unanimously.

7. 7. Discussion and possible action to revise the Town's facility policies and procedures to provide for barbeques in the Genoa Town Park.

Sheryl Gonzales has been approached by several community members to allow barbeques in the Town Park. Member Jenn King has also requested that we look into this. The current policy reads that fires and barbeques for any purpose are not permitted unless in connection with a Town approved activity.

Ms. Gonzales has researched this issue and checked with Mormon Station State Park, Douglas County Parks & Recreation Department, and Bill Hutchison, of the Genoa Volunteer Fire

Department, regarding their policies. She discussed her findings. All of the agencies allow for barbecues. Mr. Hutchison told her his preference would be for propane barbecues.

Member King is in support of barbecues in the park and discussed her research. She asked the Board to change the policy to allow people to bring their own barbecues to the Park, propane or charcoal. Ms. King will donate trash cans for the charcoal ashes.

Member Holmes said she would be opposed to charcoal barbecues.

Member Pace said we already have exposure due to the charcoal barbecues at Mormon Station State Park. He is reluctant to restrict to propane only.

There was discussion regarding the safety, usage and enforcement of barbecues in the Park.

The Board members discussed their positions regarding the barbecues in the Park.

Member King moved to change the Town Park policies to include the use of personal barbecues to be brought in, either charcoal or propane, for any purpose, limited to the central grass area with a 10' clearance of any hazardous trees, dry area, or the wood chips, and include the installation of a metal bin stating for ashes only installed near the water faucets and to re-visit this item next spring. Motion seconded by Member Pace.

There was a 2 – 2 vote on the motion.

Member King moved to change the Town Park policies to include the use of propane only barbecues to be brought in by people at any time, limited to the central grass area, post signs regarding the new policy, with a 10' clearance, with the matter to be revisited in the spring. Motion seconded by Member Pace. Motion passed unanimously.

8. Discussion and possible action regarding road study completed by Geocon Consultants, Inc.

Tim Russell, Town Engineer, reviewed the road study completed by Geocon Consultants, Inc. which had been approved by the Town Board in April. Test samples of the roads were taken to evaluate the existing road bed material and its suitability as a structural road base and to also determine need to further import material, which had been done in the past.

Mr. Russell said the study revealed the existing and underlying road material, was found to be really good, excellent material for roads. There is no need to import material. A thin chip seal was also discovered on some of the roads.

There was discussion regarding the maintenance of the roads.

Sheryl Gonzales said the study supplied a great deal of information regarding the roads and was well worth it. The information will be used over a great period of time.

Mr. Russell said in future years we may be able to look at each road individually to determine which roads need to be graded – without re-grading, more money would be saved. We would continue with the magnesium chloride on the roads.

Resident Sue Knight said the roads this year are in the best shape ever.

9. Update on path from Walley's to Town.

Sheryl Gonzales said this is one of the Town's top five priorities. Sheryl and Tim Russell have been meeting with the Nature Conservancy regarding the Walley's to Genoa trail, as well as with the representative from Walley's. The Nature Conservancy is ready to move forward with Q1 funds.

Tim Russell displayed and reviewed a conceptual layout of the proposed path. The most probable funding for the Town's portion of this project, would be a grant through the Nevada Trails Association.

The Board discussed the construction of the pathway.

Resident Bill Bowersock said he felt this path will help Genoa businesses tremendously.

Sheryl Gonzales said the goal is to obtain all of the funding by April or May next year.

ADJOURNMENT

Member Holmes moved to adjourn the meeting at 8:20 PM. Motion seconded by Member Pace. Motion passed unanimously.

Respectfully submitted
Kris Wilkison