

**Genoa Town Advisory Board  
Special Meeting Minutes of May 19, 2009**

**MEMBERS PRESENT**

Chair Brian Williams, Member Greg Pace, Member Jenn King and Karen Holmes. Clerk Dave Whitgob was absent.

Also present was Town Manager, Sheryl Gonzales.

**CALL TO ORDER**

Chair, Brian Williams, called the meeting to order at 6:32 P.M. at the meeting room at 2289 Main St., Genoa, NV.

**PLEDGE TO ALLEGIANCE**

The Pledge of Allegiance was led by Jenn King.

**APPROVAL OF AGENDA**

**Action Item**

Member Pace moved to approve the agenda. Motion seconded by Member Holmes. Motion passed unanimously.

**PUBLIC COMMENTS**

No public comments.

**CONSENT CALENDAR**

No consent items.

**ANNOUNCEMENTS AND CORRESPONDENCE**

1. Town Manager Report:

Town Manager, Sheryl Gonzales, gave a status report on the Town's Road Maintenance Project.

Sheryl Gonzales presented the Board with a letter from resident Marian Vassar.

**ADMINISTRATIVE AGENDA**

2. Discussion and possible action regarding the Douglas County Festival Permit Application for Martha Williams' 2009 Peddler's Fair held the same weekend as Candy Dance including but not limited to recommending to the County Board of Commissioners denying approval of permit.

Sheryl Gonzales reviewed the work that has been done over the past year to reach a formal agreement that would include Mrs. Williams' Peddler's Fair held the same weekend as Candy Dance. An agreement adopted at the GTAB meeting on January 6, 2009, was signed by Mrs. Williams on January 14, 2009. On March 16<sup>th</sup>, Mrs. Williams advised staff that she was not going to honor the agreement, specifically as it related to Item 6 – Quality Standards. Mrs. Williams has requested that the agreement be terminated and rescinded along with return of

monies paid as part of the agreement. Mrs. Williams has submitted an Outdoor Festival Permit Application to the Douglas County Clerk's Office for the same weekend as Candy Dance. This item is set for the June 4<sup>th</sup> County Commission meeting. The Town Advisory Board is requested to review and advise the County Board of Commissioners as to whether or not the application should be approved.

There was discussion by the Board. The discussion included a review of the Mrs. Williams' application.

Member Pace moved to not approve Mrs. Williams Outdoor Festival Permit Application and that Mrs. Williams comply with the original agreement. Motion seconded by Member King. Motion passed unanimously.

3. Discussion and possible action regarding the Douglas County Festival Permit Application for Phil Stoll's 2009 Autumn Boutique held the same weekend as Candy Dance including but not limited to recommending to the County Board of Commissioners denying approval of the permit.

Sheryl Gonzales referred to her review presented in Item #2 as the background information is the same for Mrs. Stoll. Mrs. Stoll is requesting that the Agreement signed on January 14, 2009 be terminated and rescinded and that all monies paid as part of the agreement be returned to her. Mrs. Stoll submitted her application for an Outdoor Festival Permit to the Douglas County Clerk's Office on May 11, 2009. The Town Advisory Board is requested to review and advise the County Board of Commissioners as to whether or not the application should be approved.

There was a short discussion by the Board.

Member Holmes moved to not approve Mrs. Stoll's Outdoor Festival Permit application and that Mrs. Stoll comply with the original agreement. Motion seconded by Chair Williams. Motion passed unanimously.

4. Open Meeting Law and Ethics presentation and training presented by Douglas County Assistant District Attorney Michael McCormick. No action will be taken on this item.

Douglas County Assistant District Attorney Michael McCormick reviewed the Open Meeting Laws. This included a review of agendas, preparation of minutes, meetings, exceptions to the Open Meeting Law, and Open Meeting Law violations. A discussion was held, along with questions and answers.

There was a recess at 8:00 PM. The meeting was reconvened by Chair Williams at 8:10 PM.

Michael McCormick presented a review of Nevada's Ethics Laws. Items reviewed included conflict of interest, ethical standards, pecuniary interest, disclosure and abstaining, and consequences of violating ethics laws.

## **ADJOURNMENT**

Member Pace moved to adjourn the meeting at 8:40 PM. Member Holmes seconded the motion. Motion passed unanimously

Respectfully submitted,  
Kris Wilkison