

**Genoa Town Advisory Board
Special Meeting Minutes of March 24, 2009**

MEMBERS PRESENT

Chair Brian Williams, Clerk Dave Whitgob, Member Greg Pace, Member Jenn King and Karen Holmes.

Also present was Town Manager, Sheryl Gonzales.

CALL TO ORDER

Chair, Brian Williams, called the meeting to order at 6:32 P.M. at the meeting room at 2289 Main St., Genoa, NV.

PLEDGE TO ALLEGIANCE

The Pledge of Allegiance was led by Lisa Granahan.

APPROVAL OF AGENDA

Action Item

Member Holmes moved to approve the agenda. Motion seconded by Member King. Motion passed unanimously.

PUBLIC COMMENTS

No public comments.

ADMINISTRATIVE AGENDA

1. Discussion and possible action to approve a budget transfer of \$6,209 from the Town's Group Insurance Account 620.931.511.183 and \$1,887 from the Buildings and Grounds Account 620.931.520.097 to Professional Services (\$2,000), Operating Supplies (\$300), Office Supplies (\$1,000), Books and Periodicals (\$119), Office Products (\$1,105) and Candy Dance (\$3,572) accounts to cover excess expenditures and the purchase of one computer.

Sheryl Gonzales reviewed the budget transfer request and advised the Board of changes in the amounts. There was Board discussion regarding the reasons and procedures for the transfers.

Member Whitgob moved to accept the budget transfer request as discussed. Motion seconded by Member King. Motion approved unanimously.

2. Discussion and possible action regarding the Town of Genoa's FY 2009-10 budget, including the Operational Fund, Ad Valorem Capital Projects Fund, and Construction Reserve Fund.

Sheryl Gonzales reviewed and discussed spreadsheets for the various funds, including changes. Included in the review was a discussion regarding new art and craft booth fees for Candy Dance vendors.

Town Engineer, Tim Russell, discussed the annual road maintenance project. The low bid was from A & A Construction. He suggested having a geo-technical engineer obtain core samples of Town roads to see what existing road structure looks like.

Mr. Russell discussed dirt roads versus paved, chip-sealed, or other types of road surfaces and related cost benefits. Ms. Gonzales said this not a suggestion to re-surface the roads at this time but is solely for educational purposes.

There was discussion regarding the Carson Street drainage project.

Member Whitgob moved to approve the budget as presented with the following change - that the increased Candy Dance booth fee be a percentage (15%) as opposed to a flat fee. Motion seconded by Member King. Motion passed 4 – 0. Member Pace not voting as he had left the meeting.

3. Discussion and possible action regarding Major Projects for incorporation into the Douglas County Capital Improvement Projects Program and Redevelopment Agency's FY 2009-10 budget.

Sheryl Gonzales reviewed the Capital Improvement Projects requests to be submitted to the County under their CIP. The projects include, in order of priority, the Carson Street drainage project, the undergrounding of utilities and installation of street lights, the Town Church and Town Hall renovations, the Genoa waterline upsize and fire loop, and the Town offices, facilities and buildings.

Member Holmes moved to approve the Capital Improvement Projects to be incorporated into the Douglas County Capital Improvement Projects Program and Redevelopment Agency for fiscal year 2009-10 budget. Motion seconded by Chair Williams.

Member Whitgob asked Ms. Gonzales to make sure the priorities are changed as discussed and the monies approved in the 2009-10 budget, fund 622 and 624, be reflected on the forms.

Motion passed 4-0.

4. Discussion and possible action regarding the Town 2009-10 Work Plan.

Clerk Whitgob moved to continue Item #4 to the GTAB general meeting on May 5, 2009. Motion seconded by Member Holmes. Motion passed 4-0.

ADJOURNMENT

Member Holmes moved to adjourn the meeting at 9:03 PM. Motion seconded by Clerk Whitgob and passed unanimously.

Respectfully submitted,
Kris Wilkison

