

**Genoa Town Advisory Board  
Regular Meeting Minutes of June 5, 2007**

**MEMBERS PRESENT**

Chairperson Kitty DeSocio, Clerk Greg Pace, Member Brian Williams, Member Bill Donohoe and Member Dave Whitgob.

Also present was Interim Town Manager, Lisa Granahan.

**CALL TO ORDER**

Chairperson DeSocio called the meeting to order at 7:00 P.M. at the meeting room at 2289 Main St., Genoa, NV.

**PLEDGE TO ALLEGIANCE**

The Pledge of Allegiance was led by Interim Town Manager, Lisa Granahan.

**APPROVAL OF AGENDA**

**Action Item**

Member Williams moved to approve the agenda. Motion seconded by Member Whitgob. The motion was approved unanimously.

**APPROVAL OF THE MINUTES**

**Action Item**

Clerk Pace made a motion to approve the Minutes of the Regular Meeting of May 1, 2007, seconded by Member Williams. Motion passed unanimously.

**PUBLIC COMMENTS**

Lisa Granahan requested, for recording and transcribing purposes, anyone who is speaking should announce their name.

**ANNOUNCEMENTS AND CORRESPONDENCE**

- 1) Lisa Granahan gave a verbal Interim Town Manager Report:
  - Insurance repairs on the church were finished ahead of schedule and the church is back in business. Our maintenance person also sanded and repainted the porch on the church.
  - The church was in the Home & Garden Tour which took place on Sunday, June 3rd. Thank you to Marilyn Presti and other GGBA members who decorated the church with fresh flowers to encourage people to rent the church for weddings. Marilyn Presti had a professional photographer take pictures of the church, as the Town and Church will be featured in an upcoming edition of Wedding Affair Magazine. Kris Wilkison and Marilyn Presti are working with the magazine to provide information on the Town and facilities.
  - Lisa Granahan also met with Marilyn Presti to talk about mutual opportunities for the GGBA wedding group and the Town to promote the area as a wedding attraction.

- The generator failed during monthly testing. Cashman found that the relief valve in the oil filter housing was not working properly and causing the freeze plug to blow. It has been repaired and is back. We are testing the generator weekly.
- A leak in the sink at the Town Hall was discovered on May 4, 2007. The faucet was replaced by Jack Rabbit Plumbing.
- Reflectorized markers that were knocked down near the Genoa House Inn on Nixon have been put back in place. Lisa Granahan is working with the County Roads Department to order and install additional markers along Nixon.
- Lisa Granahan expressed thanks to Bill Brooks, our contract maintenance person, and Roger Falcke. The two replaced culverts that needed to be removed above the settling box, have been removed.
- Lisa Granahan further thanked Bill Brooks for helping to remove the old fence east of the church that was getting in the way of caring for the lawn and yard.
- Lisa Granahan reported that there was a broken sprinkler line in the park that was repaired on June 1, 2007. The repair should stop the erosion of the walking path into the playground area, and the brownish area of lawn should soon look better.
- On Friday, June 1, 2007, a large wasp nest in the black locust tree in the park, near the restroom, was reported to the town office. G&R Pest Control responded on Tuesday morning. Resident Doug Martin met the Town's contract maintenance person and G&R Pest Control at the park. The wasp nest had been removed on Sunday by persons unknown. There are also honey bees in the trunk of an apricot tree about 25 feet west of the restrooms. There are just a few at this point, and they do not represent a threat unless they start swarming. We'll be keeping an eye on them.
- The Town's contract maintenance person has started trimming weeds in the rights-of-way around Town.
- Kris Wilkison attended computer training this month for word processing.

- Lisa Granahan thanked the volunteer efforts of Betty Bourne, Sue Knight, Paige Turnipseed, and Carole Hart who planted flowers in planter boxes at several Town locations. Thanks was also given to the WROT (Wild Rose Oval Table) group for donating the plants and flowers to beautify Genoa.
- Lisa Granahan also thanked Stephen Morton, who as a volunteer, has worked to beautify the Town's center median by better defining the pathways, moving rocks, shaping and transplanting flowers and plants.
- Plans were submitted by Roger Falcke and accepted by the County Building Department for the Platform in the Park.

2) Lisa Granahan presented information regarding the Carson Valley Bike Tour which is part of Magiko, June 22, 2007 to July 6, 2007. The bike tour will begin and end at Morman Station State Park. There will be entertainment and lunch will be served.

#### **CONSENT CALENDAR**

Clerk Pace requested that item #17 be pulled for discussion

Member Donohoe made a motion to approve the Consent Calendar, items 3 – 22 with the exception of item 17, as amended. Motion seconded by Member Whitgob. Motion passed unanimously.

3) Approve of the Comptroller's Report/Budget Performance Report for April 2007.

4) Approve a contract between the Town of Genoa and Mark V. Gonzales for professional engineering services.

5) Approve a proposal from Worden's Floor Covering for \$7,285.00 to sand and refinish the wood floor in the Town Hall.

6) Approve an agreement between the Town and Xerox to lease a copier for \$132.83 per month for sixty (60) months.

7) Approve a budget transfer of \$25,000.00 from the Town's Salaries and Benefits accounts to the Professional Services account to cover costs related to the Interlocal Agreement with Douglas County for management services.

8) Approve a proposal by H. Wm. Brooks for electrical repair work at the Town Office, Town Hall, Church and Park for \$2,325.00

9) Approve the proposal from the Douglas County Sheriff's Mounted Posse to park vehicles and collect parking fees at the Genoa Lane Lot as well as direct traffic of the

overnight vendors and daytime vendor parking for the 2007 Candy Dance. DCSMP will receive 25% of the \$5.00 parking fee and 50% of the \$35.00 overnight parking fee.

10) Approve the proposal from the Gardnerville P. T. S. O. to park vehicles and collect parking fees at the Foothill Lot during the 2007 Candy Dance for \$1.25 or 25% of the \$5.00 parking fee that is collected per car.

11) Approve the interlocal contract between the Town and the State of Nevada Department of Public Safety, Highway Patrol Division to provide the Town of Genoa traffic control services for the 2007 Annual Candy Dance Event at a cost not to exceed \$4,000.00.

12) Approve agreements with Genoa property owners, the Orchard House/Randy Falcke, Ranch One/Lisa Lekumberry, Rustic Romance/Kathi Diehl and Genoa House Inn/Keith and Suzanne Corban, who want vendors on their property during the 2007 Candy Dance.

13) Approve a three year proposal from California Cash, LLC, to provide two automatic teller machines (ATM's) for the 2007 Candy Dance at no cost to the Town.

14) Approve the proposal with the Silver Knights Motorcycle Club to park vehicles and collect parking fees at the Genoa Cemetery Lot during the 2007 Candy Dance for \$1.25 or 25% of the \$5.00 parking fee that is collected per car.

15) Approve the Record-Courier proposal to develop, print and distribute 36,000 of the 2007 Candy Dance tabloids at no cost to the Town of Genoa.

16) Approve the proposal from the Douglas County Sheriff's Mounted Posse (DCSMP) to provide night time Security Patrol Services for the 2007 Candy Dance at a cost of \$1,000.00.

17) Approve the Silver State Barricade and Sign proposal to not exceed \$1,000.00 for two message signs and four detour/traffic signs for the 2007 Candy Dance.

18) Approve the agreement with the Giovacchini Family – Ranch One to park cars on Ranch One during the 2007 Candy Dance, September 28, 29 and 30, 2007 for \$8,500.00.

19) Approve the agreement between the Town of Genoa and the Genoa Volunteer Fire Department to provide space on the Fire Department's property for food booths for the 2007 Candy Dance.

20) Approve a payment not exceed \$656.08 consistent with the agreement with the Genoa Cemetery Association to park cars on the Genoa Cemetery parking lot during the

2007 Candy Dance Arts and Crafts Faire September 28, 29, and 30, 2007 as provided for in the rental agreement which was renewed in April, 2004.

21) Authorize the chairperson to send a letter thanking all the entities who made the Genoa Compost Your Combustibles collection site possible.

22) Approve disposal of 20 wooden desk-type chairs that are stored under the Town Hall.

### **ADMINISTRATIVE AGENDA**

17) Approve the Silver State Barricade and Sign proposal to not exceed \$1,000 for two message signs and four detour/traffic signs for the 2007 Candy Dance.

Clerk Pace asked questions about the charges for the message signs and detour/traffic signs needed for Candy Dance. There is a charge of \$600 for delivery and pickup of these signs. Clerk Pace asked if it would be possible to save the \$600 charge if the Town was to pickup and return the signs. Sheryl Gonzales, Contract Event Coordinator, said she will check with the sign company.

Clerk Pace made a motion to explore the possibility of having the Town pick up and return the signs in order to save \$600. Motion seconded by Member Whitgob. Motion passed unanimously.

23) **Discussion and possible action** regarding the Interlocal Agreement between the Town of Genoa and Douglas County for management functions including status and information about the agreement.

Chairperson DeSocio discussed the Interlocal Agreement between the Town of Genoa and Douglas County and the background leading up to this Agreement.

She stated that Tom Peters, previous Town Manager, resigned on or about August 1, 2006.

At the November 1, 2006 board meeting, discussion was held regarding the possibility of having Douglas County provide the Town of Genoa with management services as opposed to hiring a Town Manager. A motion was made asking Douglas County to draft a new job description for the Town Manager that would include events coordination, and draft an Interlocal Agreement to be reviewed at a citizen's workshop to be announced at the December 5, 2006 regular meeting.

Chairperson DeSocio went on to say that at the December 5, 2006 meeting, a motion was passed that the Town of Genoa would enter into an Interlocal Agreement with Douglas County for management functions. An additional motion was passed to

adopt the modified Town Manager job description. No action was taken regarding the public workshop for citizens to voice their concerns.

The Interlocal Agreement was signed by the Board of County Commissioners on January 4, 2007. This Agreement was to be a cost effective, efficient manner for both the Town and the County to provide services to run the Town. The Agreement also provides a 90-day notice to terminate the agreement by either party and the parties agreed to coordinate actions to insure termination would not adversely affect any event, such as Candy Dance. The Agreement is for \$45,000.

Chairperson DeSocio said based on projected budget for year end 2007 and on the amended 2006-07 budget, the total for management salaries, office staff, and contract employees, including benefits, is \$99,000 for year end 2007, and \$86,000 for 2006-07. The Town may need to consider the cost benefit.

Chairperson DeSocio stated, based on information coming to her, that the matter of the Interlocal Agreement should be opened up to discussion by the board members and the public as it was not done at the November and December 2006 meetings. Lisa Granahan shared the goals of the Agreement from the County's perspective.

- 1) The County would be very supportive of the Town helping the Town Board to become a high-achieving Board. She said the County is quite pleased at how well the Board is working together and how well the Board interacts with the citizens;
- 2) To establish good Board/Manager relations. This dynamic is really coming about;
- 3) To look at various Policies and Procedures of the Town.

Member Whitgob said that the goals and responsibilities of the Board are clearer now than previously and dialog should be opened to discuss which way the Board and the Town would like to go.

Member Williams suggested having at least one workshop to get a sense of where the Town is going.

Discussion was held regarding a workshop and when it would be held. There will be a workshop for review of the services provided under the Interlocal Agreement through July 1, 2007. Member Williams felt that there should be a workshop before the review.

Lisa Granahan offered that the workshops could be held on the same day. The County is here for the benefit of the Town and if the Town wanted to go back to the previous form of management, the County would be helpful in the transition. The date of July 31, 2007 for the review workshop was chosen as it was an available date on the calendars of the County Manager, the Interim Town Manager, and the Chairperson of the Town Board.

Discussion continued regarding the reasons for the workshop and possible dates. The workshop would be a citizen workshop with the goal to get a sense of what the townspeople want.

Resident Bill Brooks made a statement regarding the Interlocal Agreement. He expressed that things are getting done under the current management and that services are being provided in an efficient manner. He strongly encouraged the Town not to disturb the arrangement for a least a year. He further suggested that if the management course taken by the Town does not work, the Town could end up being managed from the Minden Inn out of the General Fund.

Member Donohoe made a motion that included in the next (Administrative Agenda) item, there be an interface and review by the Town along with the review of the Interlocal Agreement. Motion seconded by Member Whitgob. Motion passed unanimously.

- 24) **Discussion and possible action** to set a workshop to review the Interlocal Agreement between the Town of Genoa and Douglas County.

Chairperson DeSocio questioned whether or not the timing of the workshop as set forth in the Interlocal Agreement had to take place in exactly six months and whether it should be the same day as the public workshop. Lisa Granahan stated that approximately six months is okay.

Resident Keith Corban suggested that there are two different subjects being discussed. One is review of the Interlocal Agreement and one is a public workshop. He further suggested that the public workshop be held prior to the review of Interlocal Agreement.

Member Whitgob stated that both workshops should have well worked-out agendas and specific goals.

Lisa Granahan stated it was envisioned that the review of the Interlocal Agreement be a discussion with the Town of how things were working under this agreement and that maybe one or two of the County Commissioners and the County Manager would be in attendance. Two days later, at the County Commission meeting, there would be a report about how the meeting went and what the thoughts were. The County Commissioners may or may not have input at that time.

Member Whitgob stated that the first meeting of the two would be to discuss what is and what is not working and to assess what is in the best interests of the town. The second meeting to discuss the results of the first meeting and to have specific goals of whether to stay the course or to go back to the traditional approach of the Town hiring a manager.

Member Donohoe stated that his earlier intention was to have a two-part meeting on the same day.

Discussion was held as to whether or not this would be feasible.

Member Williams stated he felt that a separate community workshop followed by a review workshop at a later date would be best.

After discussion, Member Williams moved that the community workshop to discuss the Interlocal Agreement be on July 17, 2007 and the review of the Interlocal Agreement be on July 31, 2007. Motion seconded by Member Whitgob. Motion passed unanimously.

- 25) Update from Sheryl Gonzales, Contract Event Coordinator, regarding the 2007 Candy Dance and other Genoa events.

Sheryl Gonzales stated that Candy Dance is on target. All committees are in place and every area has a chair.

Sheryl reviewed the event coordination bi-monthly update:

- There are 137 Candy Dance contracts returned, with 166 spaces sold. This is on target with last year. There are 22 food booths, and would like to hold at 30.
- She is working with the different committees to develop their respective budgets within the context of the approved budget.
- Marian Vassar and Betty Bourne are working to oversee candy making.
- We are looking for a candy making apprentice. There will be an ad for this apprentice in the newly developed newsletter.
- Barbara Wilson is overseeing the divinity making.
- Fudge-making classes will take place in August.
- The Dinner-Dance committee is being chaired by Jody and Les Kynett. The band has been chosen. Their name is Dealer's Choice. The committee is still looking for a caterer and hope to have this done by the end of the month.
- Les Kynett is also working with 7-Up to become the soda vendor for Candy Dance. The goal is to generate more revenue. There should be a proposal at the July 9, 2007 meeting.
- Bob Vibe is the merchandising chairman. He will have a final report on June 7, 2007.
- The Operations Committee will start meeting in approximately two weeks.
- Parking is in place.

- The poster is being worked on by Jennifer Hollister and there should be something at the next board meeting. From the poster, we will generate a logo to be used in merchandising.
- Publicity. One of the components of the contract with 7-Up would also include publicity they would promote with their ads two months before Candy Dance. Publicity is going very well.
- Sanitation. There will be a proposal from Douglas County Disposal by the next board meeting.
- Set up is moving forward. We are developing a plan to control vendors coming in on Friday to manage crowd control a little better. The final plan should be presented at the July meeting.
- Sheryl is looking at staffing for Candy Dance to try to bring the costs down.
- The report shows what is being worked on for the next month.
- The concerts are all set. Beer, wine and water will be sold at these events.
- The community garage sale has been changed to July 14, 2007.
- There are flyers going out regarding the concerts
- Sheryl reported that she is finalizing a newsletter that will be going out this week to the community.

26) **Discussion and possible action** to approve a lease agreement between the Town of Genoa and the Genoa Community Church organization for weekly use of the Genoa Church. **Action Item**

Lisa Granahan stated at the April 3, 2007 Board meeting, a new rate structure for the Town facilities was established. A new lease for the Church was prepared and follows the new rate structure. The Town's attorney, Mike Rowe, has reviewed the lease and has underlined sections with comments and suggestions. The lease allows 4 hours use for the Genoa Community Church on each Sunday for 51 weekends a year, the weekend of Candy Dance is excluded, with an additional 8 weekday hours during the month. The lease is for 19 months at \$430.75, and locks in the rate for the entire term of the lease.

Lisa Granahan has had discussions with Keith Corban who requested that a change be made in paragraph 2 of the lease reflecting the use of the premises to read for non-denominational services, congregational gathering, and special talks. That has been done. Keith Corban further expressed concerns about the price even though it is reflective of the terms of the Town's Policies and Procedures, and concerns about paragraph 25 which talks about early termination.

Keith Corban thanked the Board for listening to his appeal regarding the new lease. In letters to the Board, he stated that \$430.75 per month represented a 91% increase in rent and he offered that the Church is willing to make some concessions. He stated that since occasional users had a 10% increase in rent, a 10% increase for the Church would be fair.

Keith Corban discussed the benefits to the Town provided by Genoa Community Church, including annual rent over \$3,000 and that they have been good stewards of the Church. He further appealed for a formal recommendation of a rent structure that the Genoa Community Church can accept.

Member Whitgob asked for Lisa Granahan if the Town were to consider some other type of concession such as a "Good Neighbor Discount", what might it look like.

Lisa Granahan explained that in the past the Town's rental facilities have been opened and closed by office staff, who have been compensated for their time and travel. A lessee may want to take over these responsibilities and the Town may want to offer an additional discount for their service.

Lisa Granahan reviewed spreadsheets she prepared reflecting the good neighbor discount. The discount would be extended to a tenant that assumes all opening, closing and checking of facilities outside normal business hours. The discount can only be granted to one tenant per facility on a first come, first granted basis. All existing, eligible tenants--those tenants whose discount is less than 95%--must be made aware of the discount and have the opportunity to be considered.

Lisa Granahan stated that the current Church lease is for \$431 per month. The Good Neighbor Discount would be an additional 15%. This discount would reduce the Genoa Community Church rent to \$199 per month, but they would be picking up the added responsibility of opening, closing, checking, and being available, for rented events at the Church facility.

The monthly savings to the Town if a tenant assumed responsibility as indicated and the office staff would not have to do it, would be approximately \$40 to \$50 every time the Church was opened and closed.

Keith Corban stated that the Genoa Community Church Board members were present and they would be able to accept the proposal at this meeting.

Lisa Granahan said that, if the lease is approved with the good neighbor discount, a revision of the Town's Policies and Procedures would be presented at the next Board meeting.

Suzanne Corban thanked Lisa Granahan and the Board for working this matter out. She requested that an on-line calendar containing all pertinent information regarding rental events be made available.

Discussion held regarding the information that needed to be provided for the rentals and how this would be done, including coordination by the Town office staff.

Member Whitgob moved to approve the lease agreement between the Town of Genoa and the Genoa Community Church, to include The Good Neighbor discount and that this discount become part of the Policies and Procedures, and to amend the usage paragraph 2 to read non-denominational, congregational gathering and special talks. Motion seconded by Clerk Pace. Motion passed unanimously.

27) **Discussion and possible action** to approve a lease agreement between the Town of Genoa and Alcoholic Anonymous (the 11<sup>th</sup> Step Group) for weekly use of the Genoa Church.

Lisa Granahan stated that this lease reflects changes made to the rental rates at the meeting on April 3, 2007. It is for 2 hours per week, for \$48.00 per month, for 19 months, which would be \$912 over the term of 19 months. She has spoken with the Treasurer of the 11<sup>th</sup> Step Group and they have signed the lease.

Member Donohoe moved to approve the lease agreement as written. Motion seconded by Member Whitgob. Motion passed unanimously.

28) **Discussion and possible action** to award the Town of Genoa's 2007 Road Improvement Project to Canyon Creek Construction in the amount of \$19,956.00.

Lisa Granahan stated every year the Town has a dirt road maintenance project to grade and resurface the roads, and follow-up with the application of magnesium chloride. The town engineer's estimate at the March 20, 2007 workshop was \$30,500. The Board agreed to use funding in this year's budget to pay for this construction. Three bids were received, the lowest bid being \$19,956 from Canyon Creek Construction. The work should be completed in June, if not, the funds will roll over in to the next fiscal year.

Discussion was held regarding the timing of the work and application of magnesium chloride, the construction being done on Nixon Street, and the amount paid in the past for this road work.

Member Donohoe moved that the Board award the Town of Genoa's 2007 Road Improvement Project to Canyon Creek Construction in the amount of \$19,956.00. Motion seconded by Member Whitgob. Motion passed unanimously.

29) **Discussion and possible action** to approve a proposal for \$3,701.52 from Western Oil and Spreading for the supply and spreading of magnesium chloride for dust mitigation and surface treatment in conjunction with the Town's 2007 Road Improvement Project.

Lisa Granahan spoke with Mark Gonzales, Town Engineer, who had previously obtained a quote from Western Oil and Spreading in the amount of \$3,701.53 for supply and spreading of magnesium chloride. Mark Gonzales indicated that the previous quote is still good. She said that originally the amount budgeted for this work was in the next

fiscal year, but because of the savings on the bid for the road work, this project will be paid out of this year's budget.

Member Williams moved that the proposal from Western Oil and Spreading for \$3,701.53 be accepted. Motion seconded by Member Donohoe. Motion passed unanimously.

30) **Discussion and possible action** to approve participation in the County's 2007 Road Seal project which will include slurry seal of Kinsey Way, Kinsey Way Spur, and Reese Court in an amount not to exceed \$10,000.00, current estimate is \$9,351.13.

Lisa Granahan stated that the County Commissioners are going to take action on June 7, 2007 to conclude their 2007 Road Seal Project, which the Town's project could be a part of. This was previously approved by the Board in August 2006 for \$8,300.00.

The County sent the project out to bid and the bids were so high, the County delayed the project. It has now gone to bid again and the estimate is \$9,351.13. Lisa Granahan said she does not anticipate that the cost will exceed \$10,000. The estimate is lower than last year which was \$15,800. As discussed at the March 20, 2007, the funds are available this fiscal year. If the project is not started until July, the funds will be rolled over to next year.

Member Whitgob moved to approve this project not to exceed \$10,000. Motion seconded by Clerk Pace. Motion passed unanimously.

31) **Discussion and possible action** to approve Resolution No. 2007R-049 augmenting the Town of Genoa 2006-07 fiscal year budget.

Lisa Granahan said she met with the County Comptroller to make sure expenditures are in line with revenues as we are near year-end. There were unexpected expenditures this year paid out of the construction reserve. There was also interest earned in this account. Therefore, the budget needs to be augmented on the revenue side and on the expenditure side. Lisa Granahan recommended approval of this item.

Member Donohoe moved to approve Resolution No. 2007R-049. Motion seconded by Member Whitgob. Motion passed unanimously.

32) **Discussion and possible action** regarding the Town having a fundraiser during the Pops in the Park event on July 4, 2007, including approval of a budget for the event.

Chairperson DeSocio stated at last month's Board meeting a motion was passed that the Town have a discussion with the Sierra Philharmonic League to find out their position about the Town having a barbeque fundraiser on the 4<sup>th</sup> of July in conjunction with their

Pops in the Park concert. She spoke to Bob Verzello, President of the Sierra Philharmonic League. He we very welcome to the idea.

In addition, Chairperson DeSocio said she had talked with the volunteer fire department about using their facilities. Resident Keith Corban indicated support of the volunteer fire department to, at the least, provide the facilities and maybe to be more involved. They will be meeting June 7, 2007 to make a decision.

Chairperson DeSocio presented a proposed budget. The net proceeds are estimated to be \$1,100 - \$1,400 for 200 dinners.

Discussion was held regarding the barbeque, including the number of dinners to be prepared, the number of people attending the Pops in the Park, the time to hold the barbeque and possible advertising.

Lisa Granahan suggested including the barbeque fundraiser in the ad the Town has in the Sierra Philharmonic brochure to be given out at the concert.

Chairperson DeSocio stated she would be heading a committee to address the issues and logistics of this event.

Member Whitgob made a motion to approve having a fundraiser and budget up to \$2,000 and that a committee be formed to address the issues. Motion seconded by Member Williams. Motion passed unanimously.

**33) Discussion and possible action** to direct the Town Manager work with the Greater Genoa Business Association to utilize the Town's gazebo as a visitor information booth during the summer months.

Lisa Granahan reported she attended the Greater Genoa Business Association meeting on May 20, 2007 at which time a discussion was held about staffing a visitor information booth during the summer months to provide Town visitor's with information about the town. Since the Town has the gazebo, it could be staffed by the Greater Genoa Business Association on weekends. She suggested placing the gazebo in front of the Town office. Lisa Granahan further stated that she did talk to Chad Coons of Gilmore Coons Realty who was receptive to having the gazebo placed on their property. The Greater Genoa Business Association said they would help the Town move the gazebo. Other than possibly a coat of paint, there would be no costs to the Town.

Tom Peters, a member of the Greater Genoa Business Association, said they are looking for the safest place to put the gazebo. They are looking for approval from the Board to work with Lisa Granahan, Interim Town Manager on this matter and to provide information to visitors.

Lisa Granahan reported that the Greater Genoa Business Association will help move the gazebo and will commit to staffing it.

Discussion was held regarding the idea, how it would be implemented, and the weather factor.

Member Donohoe made a motion to approve the Greater Genoa Business Association's request to work with the Town Manager to use the Town's gazebo as a visitor information booth during the summer months. Motion seconded by Member Whitgob. Motion passed unanimously.

**ADJOURNMENT**

Motion to adjourn the meeting by Member Whitgob, seconded by Member Donohoe. The motion approved unanimously. The meeting was adjourned at 9:00 P.M.

Respectfully submitted by  
Kris Wilkison