

VENDOR # _____

(to be assigned upon receipt)



Application Fee \$15.00

Non-refundable application processing fee

92nd Annual Candy Dance Arts & Crafts Faire Application 2012

Town of Genoa
P.O. Box 155, Genoa, NV 89411
www.genoanevada.org

Telephone: (775) 782-8696

FAX: (775) 782-2779

Click Button to Reset Form

Faire Dates: September 29-30, 2012

Please submit this application with a \$15 non-refundable fee to the Town of Genoa by **March 16, 2012**. Please read the Entrance Requirements and Faire Rules on page 2. A limited number of booth spaces are available.

LAST NAME _____ FIRST NAME _____

BUSINESS OR COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ ALT. PHONE _____

YEAR & DATE(S) ATTENDING CANDY DANCE _____

EMAIL ADDRESS _____

Booth Size: 10 ft. X 10 ft. Booth Height: 8 feet or less Over 8 feet (See pg. 2 "Rules & Regs" # D., booth height)

PLEASE CHECK (✓) ONE CATEGORY:

Click Button to Reset Form

- | | | |
|---|---|--|
| <input type="checkbox"/> 01 Art | <input type="checkbox"/> 07 Flowers | <input type="checkbox"/> 13 Music |
| <input type="checkbox"/> 02 Bath Products, Soaps, Oils, Lotions | <input type="checkbox"/> 08 Furniture | <input type="checkbox"/> 14 Photo Art |
| <input type="checkbox"/> 03 Candles & Decorative Items | <input type="checkbox"/> 09 Glass Works | <input type="checkbox"/> 15 Pottery & Ceramics |
| <input type="checkbox"/> 04 Children's Items/Toys | <input type="checkbox"/> 10 Gourmet Food Products | <input type="checkbox"/> 16 Weavings |
| <input type="checkbox"/> 05 Clothing & Accessories | <input type="checkbox"/> 11 Jewelry | <input type="checkbox"/> 17 Woodcrafts |
| <input type="checkbox"/> 06 Country Crafts | <input type="checkbox"/> 12 Metal Works | <input type="checkbox"/> 18 Yard & Garden |
| <input type="checkbox"/> 19 Other (describe in detail): _____ | | |

List all Items & range of RETAIL PRICES or include a separate Item/Price List: _____

I guarantee that my crafts are **handcrafted by myself in the U.S.A.** No agents may represent my work. I understand my crafts will be strictly juried based on the description I submit and the photographs of my product, booth, and actual production. Non-compliance with these requirements will exclude me from the jurying process. **HOLD HARMLESS AND RELEASE:** In consideration of participation in any event on Town property, I hereby release and forever discharge the Town, its officers, agents, employees and representatives, and their respective heirs, successors and assigns, from any and all actions, causes of action, suits, proceedings, debts, dues, contracts, judgments, damages, claims, and/or demands whatsoever in law or equity that the undersigned, its successors or assigns, ever had, now have, or may have in the future in connection with the undersigned's participation in any event on Town property.

SIGNATURE OF APPLICANT

DATE

The \$15 application fee is a non-refundable fee. The photos submitted become the property of Town of Genoa. You will receive either a contract or a letter of non-acceptance after all applications have been reviewed. Thank you for applying to the Annual Candy Dance Arts & Crafts Faire.

92nd Annual Candy Dance Arts & Crafts Faire Application 2012

SEPTEMBER 29 - 30, 2012 • Saturday & Sunday • Hours: 9 a.m. to 5 p.m.

ENTRANCE REQUIREMENTS FOR CANDY DANCE VENDORS

Please follow these criteria instructions or your materials will be returned to you.

All products are to be handmade by artist. **A major criterion in jurying applications is (to ensure) that 75% of the products are handmade from materials made in the U.S.A.** If items are displayed that were not included in the initial application, said vendor will be asked to leave the show. **We will enforce these rules.**

- 1.) Send at least 4 - 3x5 **current** pictures - include at least 1 picture to show each of the following criteria:
 - Picture must show artist constructing/creating item.
 - Picture to show item partially constructed along with finished item (shows workmanship and handmade process). Need to include a photo of artist/crafter at work on partially completed item.
 - Picture of partial construction of items that will be sold

in the booth. Picture can include project clusters, instead of single items.

- Picture of completed of items, can include project clusters, instead of single items.
 - Picture of booth showing display of items and booth construction.
- 2.) Include an essay explaining the construction of products, related information, and show experience. Be specific as to what shows you will be attending this year.

PHOTOS CANNOT BE ACCEPTED BY EMAIL OR ON A CD-ROM. DO NOT SEND PORTFOLIOS.

DO NOT PUT ESSAY ON THE BACK OF THE APPLICATION. DO NOT DRAW PICTURES ON MATERIALS.

PLACE VENDOR NAME ON UPPER LEFT CORNER OF ESSAY SHEET AND ON THE BACK OF EACH CURRENT PICTURE.

PLEASE NOTE: IF ANY OF THE ITEMS REQUESTED (INCLUDING PICTURES) ARE MISSING, THIS WILL RESULT IN A LOW SCORE AND POSSIBLE DISQUALIFICATION.

2012 Candy Dance Faire Rules and Regulations

Thank you for your interest in the Annual Candy Dance Arts & Crafts Faire. As a potential vendor at this event, you should be aware of the following:

- A. All vendors will be considered on first come, first serve basis. PLEASE NOTE: We cannot guarantee assignment of booth spaces as requested.
- B. There is to be NO vendor parking on Town streets before, during, or after the Event. Parking lots are provided with shuttles to and from your booth. Vendors will be provided with a load-in and load-out procedure and schedule with their contract. **Vendors are required to comply with these procedures or further participation with Candy Dance will be denied.**
- C. Early lodging accommodations are encouraged as space is limited. Please contact the Town Office for further information, (775) 782-8696.
- D. This is an outdoor event: uneven terrain, inclement weather and wind gusts will occur. Prepare your booth accordingly. Some booths are located beneath or near trees. If you have a booth with height requirements **over 8 feet**, please indicate on your contract when completing it.
- E. Load-in, set-up, sales, and/or delivery of items, is the sole responsibility of the vendor.
- F. Reporting of sales tax is the sole responsibility of the vendor. A Nevada Sales Tax form will be provided with your space assignment.
- G. **Pets or animals of any type are NOT permitted** on any

Park property, other than seeing-eye dogs.

If you are selected as a vendor for Candy Dance, a contract will be sent to you. **Your fee is due and payable when submitting the contract.**

APPLICATION & CONTRACT SCHEDULE FOR CANDY DANCE

January 15: 2012 Application PDF form available online at www.genoanevada.org

March 16: Application requests **by mail** must be postmarked no later than **March 16, 2012**, to P.O. Box 155, Genoa, Nevada 89411. Requests **MUST** contain a stamped, self-addressed white #10 business envelope. Applications may be picked up, in person, at the Genoa Town Office or online. Signed & completed applications must include a non-refundable fee of \$15 plus four 3"x 5" prints and description/essay about products.

May: Confirmation of acceptance or rejection.

June 15: Properly completed/signed contracts and booth fee due. **Contracts from vendors received after June 15, 2012 will be assessed a \$25.00 late fee.**

July 16: Booth assignment materials with detailed information will be mailed.

August 3: No refunds after this date.